

**HOUSTON COUNTY EMERGENCY SERVICE DISTRICT NO. 2**  
**REGULAR MONTHLY MEETING**  
**December 14, 2021**

**Call to order and establish a quorum:** Commissioner William Money called the meeting to order at 5:59pm. Commissioners Greg Brooks, Steve Hawkins, and Peggy Patrick were present.

**RECONGNITION AND WELCOME OF GUEST:**

- Keith Skinner, – Ratcliff VFD

**Citizen Comments:** None.

**Approval of Minutes:** Regular Monthly Meeting minutes for November 30, 2021

**Motion: Greg Brooks**

**Second: Steve Hawkins**

**Approved**

**Treasurer's Report:** Financial reports were read for the M/O, I/S, and Building accounts.

Approved invoices: Emergency Response \$605.50

Budget Amendments:

Audit Status: Delivered all documents to Todd, Hamaker & Johnson 12/7/2021

**Motion: Steve Hawkins**

**Second: Greg Brooks**

**Approved**

**Correspondence:** Houston County Appraisal Dist., Houston Co. Tax Assessor, VFIS newsletter

**Consider and action regarding bid for three canopies for the Austonio building.**

Item was tabled on November 30,2021

No Action

**Consider and action regarding truck for Crockett FD (Tx Forest Service Grant).**

Item was tabled on November 30,2021

No Action

**Consider and action regarding bids for electrical work for the Ratcliff building.**

**Motion to remove item from table:**

**Motion: Greg Brooks**

**Second: Steve Hawkins**

**Approved**

Bid from Culpepper Electric for \$9749.52 was accepted.

**Motion: Greg Brooks**

**Second: Steve Hawkins**

**Approved**

**Consider and action regarding lockers for the Ratcliff Volunteer Fire Department**

No Action by ESD

**Consider and action regarding hiring personal for ESD office duties.**

William Money to contact local accountant firms.

**Motion: Greg Brooks**

**Second: Steve Hawkins**

**Approved**

**Ratcliff Station:**

- a. **Trucks** - 2004 Ford is at Lowery's.
- b. **Building** – Building insurance thru VFIS effective date 12/15/2021  
Application with Houston Co. Elec. Coop submitted, waiting on Culpepper Elec.  
Ratcliff Water Supply to install a riser

**VFD Updates:**

- A. New Truck Update – Weldon is completed and needs weight ticket, tags and licenses  
Pennington need title from bank to transfer as a firetruck
- B. Equipment Repairs – Weches grass truck needs new pump, Lone Star to do repairs  
Belott grass truck needs repairs
- C. Activity Reports –
- D. Profit & Loss –Ratcliff
- E. Grant Application –

**Next Meeting:** January 27, 2022

**Adjourn** 7:13pm

**Motion: Steve Hawkins**

**Second by: Greg Brooks**

**Approved**